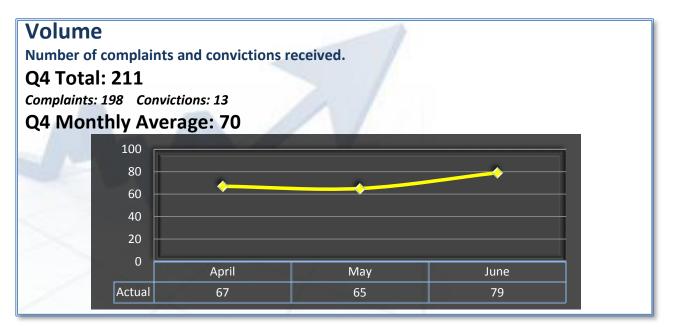
# Department of Consumer Affairs Cemetery & Funeral Bureau

# **Performance Measures**

## Q4 Report (April - June 2011)

To ensure stakeholders can review the Bureau's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

In future reports, the Department will request additional measures, such as consumer satisfaction. These additional measures are being collected internally at this time and will be released once sufficient data is available.



## **Complaint Intake**

Average cycle time from the date of complaint receipt, to the date the complaint was assigned to an investigator.

### Target: 7 Days Q4 Average: 2 Days

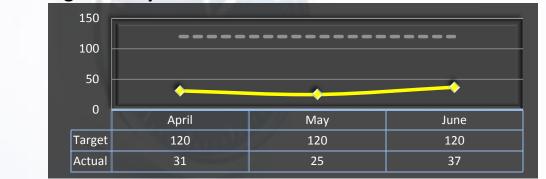


## **Complaint Intake & Investigation**

Average cycle time from receipt to closure of the investigation process, does <u>not</u> include cases sent to Attorney General or other formal discipline.

#### Target: 120 Days

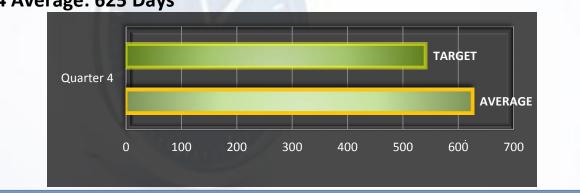
Q4 Average: 31 Days



# Formal Discipline

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Bureau, and prosecution by the AG)

#### Target: 540 Days Q4 Average: 625 Days



## **Probation Intake**

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

Target: 15 Days Q4 Average: N/A

*The Bureau did not contact any new probationers this quarter.* 

# **Probation Violation Response**

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

Target: 15 Days Q4 Average: N/A

*The Bureau did not handle any probation violations this quarter.*