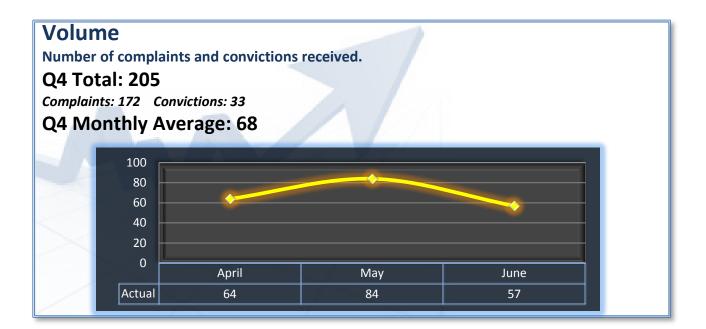
## Department of Consumer Affairs Cemetery & Funeral Bureau

# **Performance Measures**

#### Q4 Report (April - June 2013)

To ensure stakeholders can review the Bureau's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

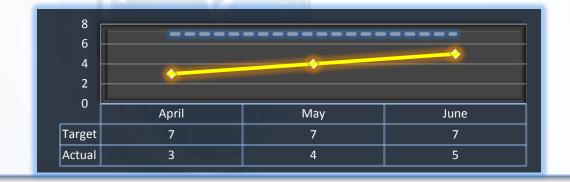


### **Complaint Intake**

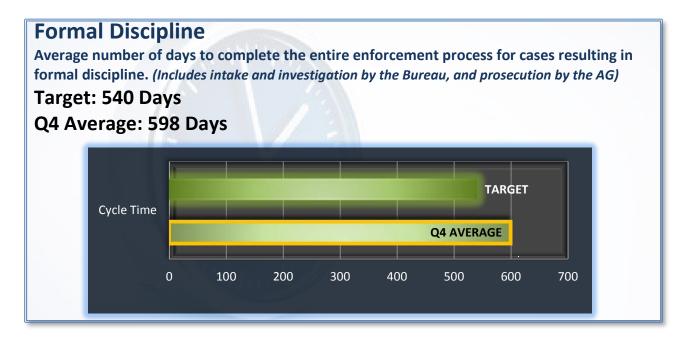
Average cycle time from the date of complaint receipt, to the date the complaint was assigned to an investigator.

Target: 7 Days

Q4 Average: 5 Days



#### **Complaint Intake & Investigation** Average cycle time from receipt to closure of the investigation process, does not include cases sent to Attorney General or other formal discipline. Target: 120 Days Q4 Average: 40 Days 150 100 50 0 April May June 120 120 120 Target 40 45 Actual 29



#### **Probation Intake**

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

Target: 15 Days Q4 Average: N/A

*The Bureau did not contact any new probationers this quarter.* 

## **Probation Violation Response**

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

Target: 15 Days Q4 Average: N/A

*The Bureau did not handle any probation violations this quarter.*