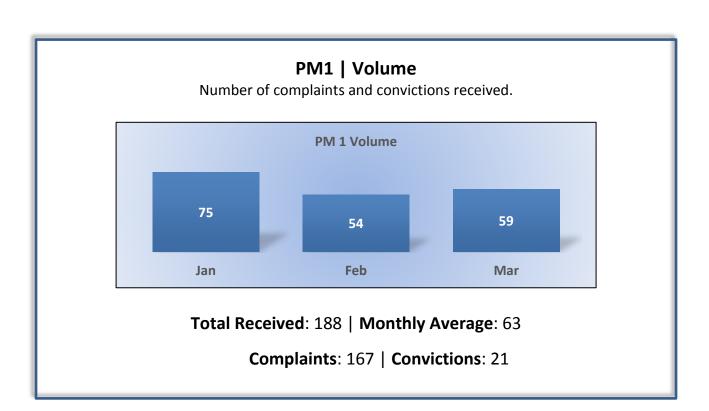
# Department of Consumer Affairs

# Cemetery and Funeral Bureau

# **Enforcement Performance Measures**

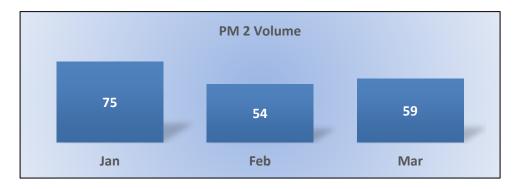
Q3 Report (January – March 2017)

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.





Number of complaints closed or assigned to an investigator.



**Total:** 188 | **Monthly Average:** 63

# PM2 | Intake – Cycle Time

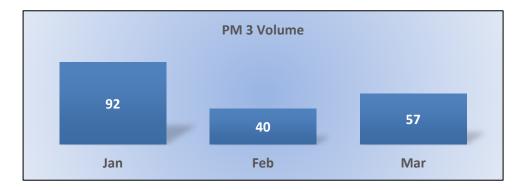
Average number of days from complaint receipt, to the date the complaint was closed or assigned to an investigator.



Target Average: 7 Days | Actual Average: 2 Days

# PM3 | Investigations – Volume

Number of investigations closed (not including cases transmitted to the Attorney General).

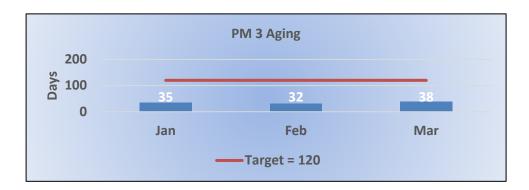


**Total:** 189 | **Monthly Average:** 63

#### PM3 | Investigations – Cycle Time

Average number of days to complete the entire enforcement process for cases not transmitted to the Attorney General.

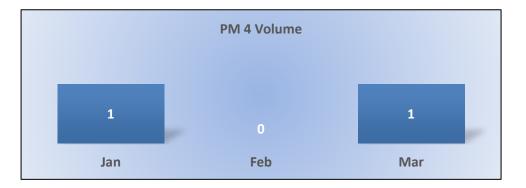
(Includes intake and investigation.)



Target Average: 120 Days | Actual Average: 35 Days

#### PM4 | Formal Discipline - Volume

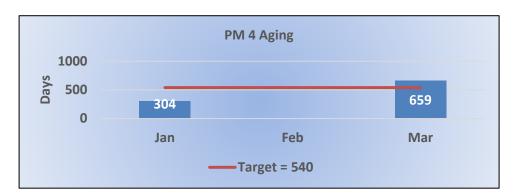
Cases closed after transmission to the Attorney General for formal disciplinary action. This includes formal discipline, and closures without formal discipline (e.g., withdrawals, dismissals, etc.).



Total: 2

#### PM4 | Formal Discipline - Cycle Time

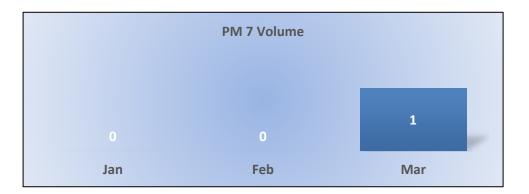
Average number of days to complete the entire enforcement process for cases transmitted to the Attorney General. (Includes intake, investigation, and case outcome.)



Target Average: 540 Days | Actual Average: 482 Days

# PM7 | Probation Intake - Volume

Number of new probation cases.



Total: 1

# PM7 | Probation Intake – Cycle Time

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.



Target Average: 15 Days | Actual Average: 2 Days

# PM8 | Probation Violation Response - Volume

Number of probation violation cases.

The Bureau did not have any probation violations this quarter.

# PM8 | Probation Violation Response – Cycle Time

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

The Bureau did not have any probation violations this quarter.