DEPARTMENT OF CONSUMER AFFAIRS

CONFLICT OF INTEREST REGULATIONS

PROPOSED CODE

Amend section 3830 of Division 38 of Title 16 of the California Code of Regulations to read as follows:

3830. General Provisions.

The Political Reform Act Government Code sections 81000, et seq., require state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended in the Political Reform Act after public notices and hearings. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the Department of Consumer Affairs.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Govt. Code § 81008.) Upon receipt of the statements of the Director and members of committees and subcommittees, and members of any licensing or regulatory boards, bureaus, and commissions, the agency shall make and retain a copy and forward the original of each statement to the Fair Political Practices Commission.

Note: Authority cited: Sections 87300, 87306, and 87307, Government Code. Reference: Sections 87300-87302 and 87306, Government Code.

DEPARTMENT OF CONSUMER AFFAIRS

PROPOSED AMENDMENTS TO THE CONFLICT OF INTEREST REGULATIONS

Appendix

Designated Employees	Disclosure Categories
Executive Offices	
Director	1
Chief Deputy Director	
Staff Services Manager (All Levels), Enterprise	
Associate Governmental Programs Analyst	
Administrative Assistant (All Levels)	
Executive Assistant (All Levels)	
Administrative Services, Office of	
Deputy Director	1
Fiscal Officer, Fiscal Operations Office	5
Accounting Administrator (All Levels), Cashi	ering/Payroll5
Staff Services Manager (All Levels), Account	s Receivable/Revenue5
Accounting Administrator (All Levels), Gene	ral Ledger5
Staff Services Manager (All Levels), Cal Star	
Accounting Administrator (All Levels), Acco	•
Staff Services Manager (All Levels), Budget	
Staff Services Manager (All Levels), Business	
Information Technology Specialist I	
Staff Services Manager (All Levels), Operation	
Associate Governmental Program Analyst	
Staff Services Analyst	
Staff Services Manager (All Levels), Information	.
Acquisition Unit	
Associate Governmental Program Analyst	
Associate Information Systems Analyst	
Information Technology Associate	
Staff Services Manager (All Levels), Facilitie	
Associate Business Management Analyst	
Associate Governmental Program Analyst	
Staff Services Manager (All Levels), Contract	
Associate Governmental Program Analyst	
Staff Services Analyst	5

Staff Services Manager (All Levels), Business Management	
Services Unit	
Staff Services Analyst/Associate Governmental Program Analyst.	5
Business Services Officer (All Levels)	5
Staff Services Manager (All Levels), Program Resources Unit	5
Office Services Supervisor (All Levels)	
Associate Governmental Program Analyst	
Staff Services Manager (All Levels), Non-IT Procurement Unit	
Associate Governmental Programs Analyst	
Staff Services Analyst	
Chief, Office of Human Resources	
Section Chief, Office of Human Resources	
Labor Relations Specialist, Office of Human Resources	
Staff Services Manager (II and Above) Office of Human Resources	3
Board and Bureau Services, Office of	
Deputy Director, Board/Bureau Support Services	
Assistant Deputy Director, Board/Bureau Services	1
Communications Division	
Deputy Director, Communications	1
Equal Employment Opportunity Office	
Staff Services Manager (All Levels)	5
Information Services, Office of	
Deputy Director	5
Information Technology Manager (All Levels), Infrastructure Services	
IT Supervisor (All Levels)	
Information Technology Manager (All Levels),	
Enterprise Technology Services	5
IT Manager I	د
IT Specialist II, IT Specialist III	
IT Supervisor II	
Information Technology Manager (All Levels), Client Services	
IT Supervisor I	5
Information Technology Manager (All Levels),	
Enterprise Project Services	5
Information Technology Manager (All Levels), Application Services	
IT Supervisor II	5
Information Technology Manager (All Levels),	
Information Security Office	5

Information Technology Manager (All Levels), IT Governance IT Specialist I, Range C	
Internal Audit Office	
Chief Staff Management Auditor Associate Management Auditors	5
Division of Investigation	
Chief Deputy Chief Supervising Investigator (All Levels) Staff Services Manager (All Levels)	2,4 2,4
Health Quality Investigation Unit	
Chief of Enforcement Deputy Chief of Enforcement, Field Operations Supervising Investigator (All Levels) Medical Consultant	4,5 4,5
Legal Affairs Division	
Deputy Director	1 1 1
Legislative Affairs, Division of	
Deputy Director	1 1
Organizational Improvement Office	
Staff Services Manager (All Levels)	1
Professional Examination Services, Office of	
ChiefResearch Data Supervisor (All Levels)	

Research Data Specialist (All Levels)	5 5 5
Management Services Technician	5
Programs and Policy Review, Division of	
Division Chief	1
Program Manager (All Levels), Consumer Information Center	2,5
Staff Services Manager (All Levels),	
Consumer Information Center/Correspondence Unit	2,5
SOLID	
Staff Services Manager (All Levels)	5
All Members and Executive Officers of Boards including but not limited Boards:	to the following
Accountancy, Board of	
Board Member	4,5
Executive Officer	4,5
Staff Services Manager (All Levels)	
CEA A/(Chief of Enforcement and Chief of Licensing)	
Supervising Investigative CPA	
Information Officer (All Levels), Information and Planning Officer	
Information and Technology Specialist (All Levels)	
Information Technology Associate (one position)	
AGPA/Board Relations Analyst	4,5
AGPA/ Legislative Analyst, Information and Planning,	4.5
Special Projects Analyst	4,5
AGPA/Gunan Resources Liaison	
AGPA/Contract and Expenditure Tracking Analyst	
SSA/ Business Relations Analyst	3
Members of the following committees:	
Qualifications Committee	
Enforcement Advisory Committee	
Peer Review Oversight Committee	4

Acupuncture, Board of

Board Member
Executive Officer
Associate Governmental Program Analyst – Administrative Analyst4,5,6 Associate Governmental Program Analyst – Policy Analyst4,5,6
Staff Services Analyst – Education Analyst — 4,5,6
Associate Governmental Program Analyst – Education Analyst
Staff Services Analyst – Exam Analyst
Associate Governmental Program Analyst – Enforcement Analyst4,5,6
Associate Governmental Program Analyst – Exam Analyst
Staff Services Manager (All Levels) – Licensing Manager4,5,6
Staff Services Manager (All Levels) – Central Services Manager4,5,6
Architects Board, California
Board Member
Executive Officer4,5
Assistant Executive Officer
Staff Services Manager (All Levels), Program Manager
Administration and Enforcement
Staff Services Manager (All Levels), Program Manager
Examination/Licensing
Administration Analyst
Staff Services Analyst, Communications Analyst
Associate Governmental Program Analyst, Enforcement Officer4,5
Staff Services Analyst/Associate Governmental Program Analyst,
Examination/Licensing Analyst
Staff Services Analyst/Supplemental Examination Analyst4,5
Staff Services Manager (All Levels), Program Manager Landscape
Architects Technical Committee, (LATC)4,5
Staff Services Analyst/Associate Governmental Program Analyst, LATC
Special Projects Analyst
Staff Services Analyst, LATC Enforcement Officer
Staff Services Analyst, LATC Examination Analyst
Architect Consultant
Members of the following committees:
Professional Qualifications Committee4
Regulatory and Enforcement Committee4
Communications Committee
Landscape Architects Technical Committee4

Landscape Architects Technical Committee

Per program, these do not exist

Athletic	Commission,	California	State

Commission Member	4,5,6
Executive Officer	4,5,6
Assistant Executive Officer	4,5,6
Supervising Special Investigator	4,5,6
Barbering and Cosmetology, Board of	
Board Member	4,5,6
Executive Officer	, ,
Assistant Executive Officer	4,5,6
Staff Services Manager (All Levels)	4,5,6
Inspector III (Supervisor)	4,5,6
Cosmetology Examiner II (Supervisor)	4,5,6
Associate Governmental Programs Analyst	4,5,6
Behavioral Sciences, Board of	
Board Member	4,5
Executive Officer	4,5
Staff Services Manager (All Levels)	4,5
Associate Governmental Programs Analyst	4,5
Staff Services Analyst	4,5
Chiropractic Examiners, Board of	
Board Member	4,5,6
Executive Officer	4,5,6
Staff Services Manager II (Assistant Executive Officer)	4,5,6
Staff Services Manager I (Administration/Licensing/Continuing	
Education)	4,5,6
Staff Services Manager I (Compliance)	4,5,6
Contractors' State License Board	
Board Member	4,5
Registrar	•
Chief Deputy Registrar (CEA)	
Staff Services Manager I (Specialist), Budgets	
Chief, Administration Division	5

Staff Saminas Managan (All Lavals) Dusinass and Support Saminas	
Staff Services Manager (All Levels), Business and Support Services Payables	5
Staff Services Manager (All Levels), Personnel	
Associate Governmental Program Analyst, Business Services, Payab	
and Contracts	
Associate Governmental Programs Analyst, Staff Services Analyst	
Purchasing	5
Chief, Enforcement Division (CEA)	
Enforcement Supervisors (All Levels)	
Enforcement Representatives (All Levels)	,
Consumer Service Representatives	
Associate Governmental Program Analyst	
Staff Services Analyst	
Chief, Licensing Division (CEA)	
Staff Services Manager (All Levels), License Processing Operation	
Chief, Office of Public Information	
Information Officer (All Levels)	
Chief, Legislation (CEA)	,
Staff Services Manager (All Levels), Testing Division	
Supervising Personnel Specialist Consultant (All Levels),	1,5
Examination Development/Maintenance (EDM)	45
Personnel Selection Consultant (All Levels), EDM	
Test Validation Development Specialists (All Levels), EDM	
Associate Governmental Program Analyst, EDM	
Staff Services Analyst, Examination Administration	
Chief, Office of Information Technology	
Information Technology Manager I, Office of Information Techno	
Information Technology Specialist, I, II, IT Contracts	
Information Technology Associate IT Contracts	
miormation reemiology rissociate in contracts	
Court Reporters Board of California	
Board Member	4.5
Executive Officer	
Associate Governmental Program Analyst	
Staff Services Analyst	
Dental Board of California	
Board Member	, ,
Executive Officer	
Staff Services Manager (All Levels)	
Supervising Investigator (All Levels)	
Associate Governmental Program Analyst (All Levels)	
Dental Assisting Council Member	
Elective Facial Cosmetic Surgery Permit Committee Member	4,5

Information Technology Specialist (All Levels)	5
Naturopathic Medicine Committee	
Committee Member	4,5
Executive Officer	4,5
Occupational Therapy, California Board of	
Board Member	4.5
Executive Officer	
Staff Services Manager (All Levels)	
Optometry, California State Board of	
Board Member	4,5,6
Executive Officer	4,5,6
Assistant Executive Officer	4,5,6
Associate Governmental Program Analyst – Policy Analyst	
Associate Governmental Program Analyst/Staff Services Analyst –	
Enforcement Lead	4,5,6
Associate Governmental Program Analyst – Enforcement	4,5,6
Associate Governmental Program Analyst/Staff Services	
Analyst – Licensing Lead	4,5,6
Osteopathic Medical Board of California	
Board Member	4,5
Executive Director	4,5
Associate Governmental Program Analyst – Executive Analyst	4,5
Medical Consultant	4,5
Pharmacy, California State Board of	
Board Member	4,5,6
Executive Officer	4,5,6
Assistant Executive Officer	4,5,6
CEA	4,5,6
Supervising Inspector	4,5,6
Inspector	
Staff Services Manager (All Levels)	4,5,6
Staff Services Manager (Specialist) (All Levels)	4,5,6
Associate Governmental Program Analyst – Budget	
Associate Governmental Program Analyst – Licensing	4,5,6

Physical Therapy Board of California

Board Member	4.5
Executive Officer	,
Assistant Executive Officer	
Staff Services Manager (All Levels) – Application and Licensing	1,0
Services/Continuing Competency	45
Staff Services Manager (All Levels) – Administrative	4 5
Staff Services Manager (All Levels) – Consumer Protection Services.	
Associate Governmental Program Analyst – Budget/Procurement	
Associate Governmental Hogiani Amaryst Baages Hoearement	1,5
Physician Assistant Board	
Board Member	4 5
Executive Officer	,
Associate Governmental Program Analysts	
Staff Services Analyst	
~ · ~ · · · · · · · · · · · · · · · ·	
Podiatric Medicine, California Board of	
Board Member	4.5
Executive Officer	,
Associate Governmental Program Analyst – Administration	
Associate Governmental Program Analyst – Enforcement	
Professional Engineers, and Land Surveyors, and Geologists, Board	l fon
Trotessional Engineers, and Land Surveyors, and Geologists, Board	101
Board Member	4,5
Executive Officer	4,5
Assistant Executive Officer (Staff Services Manager III)	4,5
Staff Services Manager, (All Levels) Enforcement Program Manager.	
Senior Registrar	4,5
Technical Advisory Committee Members	4,5
Staff Services Manager (All Levels), Licensing Program Manager	4,5
Staff Services Manager (All Levels), Administrative Services Manage	r4,5
Staff Services Manager (All Levels), Examinations Program Manager	4,5
Associate Governmental Program Analyst – Business Services Analyst	
Psychology, California Board of	
Board Member	4,5
Executive Officer	4,5
Assistant Executive Officer	4,5
Staff Services Manager (All Levels)	4,5
Staff Services Analyst (All Levels)	4,5
Associate Governmental Program Analyst	

Registered Nursing, Board of

Board Member4,5
Executive Officer
Assistant Executive Officer
Supervising Nursing Education Consultants
Nursing Education Consultants
Intervention Evaluation Committee Members
CEA, Legislation
CEA, Licensing
Staff Services Manager III – Enforcement Chief
Staff Services Manager (All Levels) – Administration4,5
Staff Services Manager (All Levels) – Administration
Staff Services Manager (All Levels) – Enforcement – Discipline,
Probation, Intervention
Staff Services Manager (All Levels) – Enforcement – Complaints and
Investigation
Supervising Special Investigator (All Levels)4,5
Special Investigator (All Levels)
Special investigator (All Levels)
Respiratory Care Board of California
Board Member4,5
Executive Officer
Staff Services Manager (All Levels)/Assistant Executive Officer4,5
Staff Services Manager (All Levels)
Staff Services Analyst (All Levels)
Staff Services Allaryst (All Levels)4,5
Speech-Language Pathology, and Audiology, and Hearing Aid Dispensers Board
Board Member4,5
Executive Officer
Staff Services Manager (All Levels)4,5
Structural Pest Control Board
Board Member
Registrar4,5
Assistant Registrar4,5
Chief Enforcement Officer4,5
Pest Control Specialist
Disciplinary Review Committee Member4,5

Veterinary Board

Drug and Alcohol Diversion Evaluation Committee Members Program Manager	4
Program Manager	••• •
	4
Staff Services Manager - Licensing	4,5
Staff Services Manager - Enforcement	4,5
Staff Services Manager - Inspections	
Associate Governmental Programs Analyst (All Levels)	
Staff Services Analyst (All Levels)	4.5
2	,-
Vocational Nursing and Psychiatric Technicians, Board of	
Board Member	45
Executive Officer	
Assistant Executive Officer	,
Supervising Nursing Education Consultants	· · · · · · · · · · · · · · · · · · ·
Nursing Education Consultants	
Staff Services Manager (All Levels)	
Associate Governmental Program Analyst	
Associate Information Systems Analyst	,
Supervising Special Investigator	4,5
All Bureau Chiefs, Deputy Bureau Chiefs, and Bureau Committee Memb limited to the following Bureaus:	ers, including, but not
Arbitration Certification Program	
Chief	4,5,6
Deputy Chief	4,5,6
Automotive Repair, Bureau of	
Automotive Repair, Bureau of Bureau Chief	4,5,6
Bureau Chief	
	4,5,6
Bureau Chief Assistant Chief, Smog Check Policy Development & Oversight Program Manager (All Levels – Bureau Wide)	4,5,6 4,5,6
Bureau Chief	4,5,6 4,5,6
Bureau Chief	4,5,6 4,5,6 4,5,6
Bureau Chief	4,5,6 4,5,6 4,5,6
Bureau Chief Assistant Chief, Smog Check Policy Development & Oversight Program Manager (All Levels – Bureau Wide) Program Representative III (Supervisor – Bureau Wide) Deputy Chief, Smog Check Engineering and Information Services Division Information Technology Manager (All Levels – Bureau Wide)	4,5,6 4,5,6 4,5,6
Bureau Chief	4,5,6 4,5,6 4,5,6 4,5,6
Bureau Chief Assistant Chief, Smog Check Policy Development & Oversight Program Manager (All Levels – Bureau Wide) Program Representative III (Supervisor – Bureau Wide) Deputy Chief, Smog Check Engineering and Information Services Division Information Technology Manager (All Levels – Bureau Wide) Supervising Air Quality Engineer, Engineering and Research Branch	4,5,6 4,5,6 4,5,6 4,5,6 4,5,6
Bureau Chief	4,5,6 4,5,6 4,5,6 4,5,6 4,5,6 4,5,6

Deputy Chief, Licensing, Administration, and	
Consumer Assistance Division	4,5,6
Staff Services Manager (All Levels – Bureau Wide)	4,5,6
Associate Governmental Program Analyst, Consumer Assistance	
Program, Contracts	4,5,6
Program Manager (All Levels) Consumer Assistance Program	
Associate Governmental Program Analyst, Contracts	
Staff Services Analyst, Contracts	
Associate Governmental Program Analyst, Business Services	
Staff Services Analyst, Business Services	
Office Technician, Contract and Purchasing Support	4,5,6
Associate Governmental Program Analyst, Personnel	
Staff Services Analyst, Personnel	
Staff Services Manager (All Levels), Licensing	4,5,6
Deputy Chief, Field Operations and Enforcement Division	4,5,6
Program Representative III (Specialist – Bureau Wide)	
Program Manager (All Levels) Complaint Intake and Care Manag	
Cannabis Control, Bureau of	
,	
Bureau Chief	4,5
Deputy Chief	4,5
Assistant Chief - Administration	,
Assistant Chief – External/Intergovernmental Affairs	
Assistant Chief Counsel - Legal	
Assistant Chief – Communications	
Deputy Division Chief - Licensing	4,5
Deputy Division Chief - Enforcement	
Attorney (All Levels)	4,5
Senior Environmental Scientist	4,5
Staff Services Manage (All Levels)	4,5
Special Investigator	4,5
Associate Governmental Programs Analyst	
Associate Governmental Programs Analyst - Contracts	4,5
Cemetery and Funeral Bureau	
Chief	4,5
Program Operations Supervisor	4,5
Field Operations Manager	
Staff Operations Auditor	
Associate Management Auditor	
Staff Services Management Auditor	
Field Representatives	
Associate Governmental Program Analyst	
Staff Services Analyst	

Household Goods and Services, Bureau of

Bureau Chief	4,5,6
Deputy Bureau Chief	4,5,6
Staff Services Manager (All Levels), Licensing	4,5,6
Supervising Special Investigator, Field Operations	
Staff Services Manager (All Levels), Compliance	
Supervising Chemist	
Flammability Research Test Engineer	
Private Postsecondary Education, Bureau for	
Chief	4.5
Deputy Bureau Chief	
Attorney (All Levels)	
Staff Services Manager (All Levels) (Enforcement Unit Manager)	
Staff Services Manager (All Levels) (Admin Support and	
STRF Manager)	4.5
Staff Services Manager (All Levels) (Licensing Manager)	
Staff Services Manager (All Levels) (Compliance Inspections Manager	
Staff Services Manager (All Levels) (Investigation and Discipline	,01),0
Manager)	4.5
Education Senior Specialist	
Education Specialist	
Professional Fiduciaries Bureau Chief	4.5
Associate Governmental Program Analyst	
Associate Governmental Flogram Analyst	
Real Estate Appraisers, Bureau of	
Chief	4,5,7
Deputy Bureau Chief of Licensing and Administrative Services	4,5,7
Deputy Bureau Chief of Enforcement	4,5,7
Attorney (All Levels)	
Supervising Property Appraiser Investigator	4,5,7
Property Appraiser Investigator (All Levels)	
Information Technology Specialist I	5
Information Technology Associate	
Staff Services Analyst Admin Services, Contract Procurement)	5
Security and Investigative Services, Bureau of	
Ruragu Chiaf	15
Bureau Chief	
Deputy Chief	+,೨

Staff Services Managers (All Levels)4	-,5
Associate Governmental Program Analyst – Enforcement4	
Associate Governmental Program Analyst – Contract and Procurement 4	.,5
Staff Services Analyst – Complaint Resolution Program4	,5
Alarm Company Disciplinary Committee Members4	.,5
Private Security Operator Disciplinary Committee Members4	.,5
Private Investigator Disciplinary Committee Members4	.,5
Collateral Recovery Disciplinary Committee Members4	,5

Consultants/New Positions for the Department and all Boards, Commissions, Committees, Bureaus, and Programs*

*Consultants/New Position shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The (chief executive officer) may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The (chief executive officer's) determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code § 81008)

Disclosure Categories

Category 1

Designated officials or employees assigned to this category must report:

All interests in real property, as well as investments, business positions and sources of income, including gifts, loans and travel payments.

Category 2

Designated officials or employees assigned to this category must report:

Investments and business positions in, and any income, including gifts, loans and travel payments from, a business entity or individual where the business entity of individual's profession is regulated by or is the type which qualifies for licensing or continuing education credit by any licensing agency within the Department of Consumer Affairs, or if, currently or within the previous four years, the Department of Consumer Affairs has taken any civil or administrative action against such entity, or has intervened in such action.

Category 3

Designated officials or employees assigned to this category must report:

Investments and business positions in, and any income, including gifts, loans and travel payments from, a business entity where the entity is engaged in the manufacturing, wholesaling or retailing of any equipment or product required to be approved or meet standards set by any licensing agency within the Department of Consumer Affairs.

Category 4

Designated officials or employees assigned to this category must report:

Investments and business positions in, and any income, including gifts, loans, and travel payments from, a business entity, professional association, or individual where the business entity, professional association, or individual's profession is regulated by or offers programs or courses qualifying for licensing or continuing education credit by the official's or employee's licensing agency.

Category 5

Designated officials or employees assigned to this category must report:

Investments and business positions in, and any income, including gifts, loans and travel payments from, a business entity if, within the previous two years, the entity is of the type which has contracted with the official's or employee's immediate employer (e.g., board bureau, division or licensing agency, or when applicable, the department) to provide goods or services.

Category 6

Designated officials or employees assigned to this category must report:

Investments and business positions in, and any income, including gifts, loans and travel payments from, a business entity where the entity is engaged in the manufacturing, wholesaling, or retailing of any equipment or product required to be approved or meet standards set by the official's or employee's licensing agency.

Category 7

Designated officials or employees assigned to this category must report:

Investments, business positions in business entities, and income, including receipt of gifts, loans, and travel payments, from sources that are a state-chartered bank, savings and loan, or credit union, state licensed personal property brokerage, industrial loan company, consumer finance lender, commercial finance lender, escrow company, insurance company, title company, structural pest control company, or mobile home dealership.