



**DEPARTMENT OF CONSUMER AFFAIRS**  
CALIFORNIA BOARD OF ACCOUNTANCY  
2000 EVERGREEN STREET, SUITE 250  
SACRAMENTO, CA 95815-3832  
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**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)  
PUBLIC MEETING NOTICE FOR THE MOBILITY STAKEHOLDER GROUP (MSG),  
COMMITTEE ON PROFESSIONAL CONDUCT (CPC), ENFORCEMENT PROGRAM  
OVERSIGHT COMMITTEE (EPOC), LEGISLATIVE COMMITTEE (LC) AND CBA  
MEETINGS**

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- DATE:** Thursday, March 20, 2014      **MSG MEETING**  
**TIME:** 9:00 a.m.
- DATE:** Thursday, March 20, 2014      **CPC MEETING**  
**TIME:** 11:00 a.m. or upon adjournment  
of the MSG meeting.
- DATE:** Thursday, March 20, 2014      **EPOC MEETING**  
**TIME:** 11:30 a.m. or upon adjournment  
of the CPC meeting.
- DATE:** Thursday, March 20, 2014      **LC MEETING**  
**TIME:** 1:30 p.m. or upon adjournment of  
the EPOC meeting.
- DATE:** Thursday, March 20, 2014      **CBA MEETING**  
**TIME:** 2:00 p.m. to 5:00 p.m.
- DATE:** Friday, March 21, 2014      **CBA MEETING**  
**TIME:** 9:00 a.m. to 3:00 p.m.
- PLACE:** **Hilton Pasadena**  
**168 South Los Robles Avenue**  
**Pasadena, CA 91101**  
**Telephone: (626) 577-1000**  
**Fax: (626) 584-3148**

Enclosed for your information is a copy of the agendas for the MSG, CPC, EPOC, LC and CBA meetings on March 20-21, 2014. For further information regarding these meetings, please contact:

Corey Riordan, Board Relations Analyst  
(916) 561-1716 or [cfriordan@cba.ca.gov](mailto:cfriordan@cba.ca.gov)  
California Board of Accountancy  
2000 Evergreen Street, Suite 250  
Sacramento, CA 95815

An electronic copy of this notice can be found at <http://www.dca.ca.gov/cba/calendar.shtml>

**The next CBA meeting is scheduled for May 29-30, 2014 in Southern California**

The meeting is accessible to individuals who are physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Corey Riordan at (916) 561-1718, or email [cfriordan@cba.ca.gov](mailto:cfriordan@cba.ca.gov), or send a written request to the CBA Office at 2000 Evergreen Street, Ste. 250, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.



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**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)  
 MOBILITY STAKEHOLDER GROUP (MSG)**

**MSG MEETING  
 AGENDA**

**Thursday, March 20, 2014  
 9:00 a.m.**

**Hilton Pasadena  
 168 South Los Robles Avenue  
 Pasadena, CA 91101  
 Telephone: (626) 577-1000  
 Fax: (626) 584-3148**

	<b><u>CBA Item #</u></b>
Roll Call and Call to Order ( <b>Katrina Salazar, Chair</b> ).	
I. Welcome and Introductions of Members ( <b>Katrina Salazar</b> ).	
II. Overview of the Purpose and Role of the MSG ( <b>Katrina Salazar</b> ).	VI.A.1.
III. Adoption of Policies and Procedures for the MSG ( <b>Matthew Stanley, Legislation Analyst</b> ).	VI.A.2.
IV. Discussion Regarding Proposed Agenda Items for Next Meeting ( <b>Matthew Stanley</b> ).	VI.A.3.
VI. Public Comments.*	
Adjournment	

Action may be taken on any item on the agenda. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the MSG are open to the public.

\*Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the MSG prior to the MSG taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the MSG. Individuals may appear before the MSG to discuss items not on the agenda; however, the MSG can take no official action on these items at the time of the same meeting. (Government Code sec. 11125.7(a).)

CBA members who are not members of the MSG may be attending the meeting. However, if a majority of members of the full board are present at the MSG meeting, members who are not MSG members may attend the meeting only as observers.

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**MSG Item II.**  
March 20, 2014

**CBA Item VI.A.1.**  
March 20-21, 2014

### **Overview of the Purpose and Role of the MSG**

**Presented by:** Matthew Stanley, Legislation Analyst

**Date:** February 7, 2014

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#### **Purpose of the Item**

The purpose of this agenda item is to provide information regarding the Mobility Stakeholder Group's (MSG) legislative purpose and role.

#### **Action(s) Needed**

None.

#### **Background**

In 2012, the Legislature created a new practice privilege program for the California Board of Accountancy (CBA) through Senate Bill (SB) 1405. The new practice privilege program, also referred to as mobility, began on July 1, 2013. One of the provisions of SB 1405 was a requirement that the MSG convene before July 1, 2014.

Business and Professions Code (BPC) section 5096.21(e) is the relevant portion of the law and reads as follows:

On or before July 1, 2014, the board shall convene a stakeholder group consisting of members of the board, board enforcement staff, and representatives of the accounting profession and consumer representatives to consider whether the provisions of this article are consistent with the board's duty to protect the public consistent with Section 5000.1, and whether the provisions of this article satisfy the objectives of stakeholders of the accounting profession in this state, including consumers. The group, at its first meeting, shall adopt policies and procedures relative to how it will conduct its business, including, but not limited to, policies and procedures addressing periodic reporting of its findings to the board.

#### **Comments**

The MSG's purpose is stated in the law and is two-fold. First, the MSG is to consider whether the practice privilege provisions are consistent with the CBA's duty to protect the public in accordance with BPC section 5000.1. For reference, BPC section 5000.1 reads as follows:

## **Overview of the Purpose and Role of the MSG**

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Protection of the public shall be the highest priority for the California Board of Accountancy in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount.

During its considerations of consumer protection, the MSG will be provided with an overview of the new mobility law and how it compares with the previous practice privilege law. In addition, it is anticipated there will be an examination of the consumer protection components of the mobility law. It is also anticipated that the MSG may wish to review protections afforded to consumers via the CBA website and other state boards of accountancy.

The second part of the MSG's purpose is to consider whether the mobility law satisfies the objectives of stakeholders of the accounting profession, including consumers. The members of the MSG, as specified in the law, are a representative sample of the stakeholders. One of the anticipated duties of the MSG will be to define the stakeholders' objectives and to ascertain whether the mobility law is meeting those objectives. MSG **Agenda Item IV** will provide members with an opportunity to discuss which topics it wishes to discuss at the next meeting.

As the members of the MSG have been appointed to serve until the sunset date of the committee which is January 1, 2019, staff will maintain a decision matrix which will record all of the MSG's decisions and the date those decisions were made. This matrix will be provided, for informational purposes only, to each MSG member along with their meeting materials. The purpose for this is to assist members in recalling previous decisions during their deliberations.

This information will also prove useful for the MSG's periodic reports to the CBA. The information in these periodic reports may be used when the CBA prepares its two statutorily required reports to the Legislature regarding the mobility law.

### **Fiscal/Economic Impact Considerations**

None.

### **Recommendation**

None.

### **Attachment**

None.



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**MSG Item III.**  
March 20, 2014

**CBA Item VI.A.2.**  
March 20-21, 2014

## **Adoption of Policies and Procedures for the MSG**

**Presented by:** Matthew Stanley, Legislation Analyst

**Date:** February 10, 2014

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### **Purpose of the Item**

The purpose of this agenda item is to provide the Mobility Stakeholder Group (MSG) with an opportunity to adopt policies and procedures to govern its meetings.

### **Action(s) Needed**

The MSG will be asked to adopt policies and procedures.

### **Background**

In 2012, the Legislature created a new practice privilege program for the California Board of Accountancy (CBA) through Senate Bill (SB) 1405. The new practice privilege program, also referred to as mobility, began on July 1, 2013. The portion of the law relevant to the MSG is Business and Professions Code (BPC) section 5096.21(e). This subsection reads, in part, that the MSG must, at its first meeting, "adopt policies and procedures relative to how it will conduct its business, including, but not limited to, policies and procedures addressing periodic reporting of its findings to the board."

### **Comments**

As this is the MSG's first meeting, it must now fulfill its statutory obligation to adopt its policies and procedures. As there will be a series of decisions, MSG members may want to address them one at a time.

#### *1. Meeting Calendar*

The MSG will need to establish the frequency and timing of its meetings. This is important as staff will need to reserve space for meetings and prepare agenda materials in a timely fashion. In addition, it is important for MSG members to be able to make accommodations in their schedules.

For comparison, other statutorily created CBA committees (Qualifications, Peer Review Oversight, and Enforcement Advisory Committees) meet approximately four times per year. These meetings are typically held independent of the regularly scheduled CBA meetings, every three months.

If the MSG wishes to hold its meetings separate from the CBA meetings, it might also consider holding four meetings per year. If this option is chosen, staff will attempt to maintain a rotating schedule for northern and southern California meeting locations.

## Adoption of Policies and Procedures for the MSG

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If the MSG wishes to meet in conjunction with the CBA meetings, it might consider meeting two, three or six times per year in order to provide a convenient and consistent fit with the CBA's meetings.

The table below shows which months the MSG would meet based on the provided options.

Number of Meetings	MONTHS (for the coming year)					
	2	March	September			
3	March	July	November			
4	March	June	September	December		
6	March	May	July	September	November	January

As the MSG decides whether to meet in conjunction with CBA meetings, it may wish to consider that it may be necessary to hold meetings on the Wednesday before the CBA meeting, depending on anticipated meeting lengths for the CBA, its committees and the MSG.

It has come to staff's attention that there are several conflicts with MSG member schedules for any potential May 2014 MSG meeting, and that it would not be able to meet in conjunction with the CBA's May 2014 meeting. If the MSG decides on a schedule that includes a May meeting, staff ask that the MSG choose from the following dates for a meeting that would be held in Sacramento: May 9 or May 27.

To assist the MSG in scheduling its future meetings, **attached** is the 2014 CBA Year-at-a-Glance Calendar. In addition, please bring your personal calendars to the meeting to help expedite the scheduling process.

### *2. Periodic Reporting to the CBA*

The MSG is tasked, in statute, with specifying how and when it will provide periodic reports to the CBA. It is anticipated that the Chair will provide a verbal report to the CBA following each of the MSG meetings. While this verbal report may technically satisfy the law, the MSG may wish to consider providing periodic written reports as well.

Of the statutory committees, only the Peer Review Oversight Committee provides an annual written report to the CBA, and that is required by regulation. The advantage of providing written reports to the CBA would be that the CBA could choose to draw from them, or even include them or portions of them, in its two required reports to the Legislature regarding the practice privilege provisions.

As was stated in **MSG Agenda Item II**, staff will maintain a decision matrix that could become the basis of any written reports. If the MSG decides to issue written reports, it might consider an annual report due at an unspecified time, once per calendar year. This would allow the MSG reporting dates to be based on its calendar and workload.

## **Adoption of Policies and Procedures for the MSG**

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### *3. Final Report*

The MSG, along with the mobility law, sunsets on January 1, 2019, and the CBA's final report on mobility is due to the Legislature on January 1, 2018. Regardless of the MSG's decision on periodic written reports, it may wish to consider whether to issue a final report once it considers its work complete. If the MSG decides to issue a final report to be considered by the CBA during its preparation of the final mobility report to the Legislature, the MSG final report would need to be complete by late summer 2017.

### **Fiscal/Economic Impact Considerations**

The fiscal impact of this item is workload related and will depend on the decisions made by the MSG, but it is anticipated that it will be absorbable.

### **Recommendation**

None.

### **Attachment**

2014 CBA Year-at-a-Glance Calendar

**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)  
2014 MEETING DATES/LOCATIONS CALENDAR  
(CBA MEMBER COPY)**

**JANUARY 2014**

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	SC	SC	SC	25
26	27	28		NC	NC	31

**FEBRUARY 2014**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**MARCH 2014**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	SC	SC	22
23	24	25	26			29
30	31					

**APRIL 2014**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	NC	24	25	26
27	28	29	30			

**MAY 2014**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	SC	SC	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	SC	SC	31

**JUNE 2014**

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**JULY 2014**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	NC	11	12
13	14	15	16	17	18	19
20	21	22	23	NC	25	26
27	28	29	SC	31		

**AUGUST 2014**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	NC	23
24	25	26	27	28	29	30
31						

**SEPTEMBER 2014**

S	M	T	W	Th	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	SC	SC	20
21	22	23	24	25	26	27
28	29	30				

**OCTOBER 2014**

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	19
19	20	21	NC	SC	24	25
26	27	28	29	30	31	

**NOVEMBER 2014**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	SC	SC	22
23	24	25	26			29
30						

**DECEMBER 2014**

S	M	T	W	Th	F	S
		1	2	3	4	5
7	8	9	SC	SC	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**COMMITTEES**

EAC - Enforcement Advisory Committee  
 QC - Qualifications Committee  
 PROC - Peer Review Oversight Committee

**GENERAL LOCATION**

NC-NORTHERN CALIFORNIA  
 SC-SOUTHERN CALIFORNIA

	CBA OFFICE CLOSED
	CBA MEETING
	EAC MEETING
	PROC MEETING
	QC MEETING



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**MSG Item IV.**  
March 20, 2014

**CBA Item VI.A.3.**  
March 20-21, 2014

## **Discussion Regarding Proposed Agenda Items for the Next Meeting**

**Presented by:** Matthew Stanley, Legislation Analyst

**Date:** February 10, 2014

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### **Purpose of the Item**

The purpose of this agenda item is to establish the topics that will be included on the next agenda for the MSG.

### **Action(s) Needed**

The MSG will be asked to identify topics it wishes to discuss at its next meeting.

### **Background**

As the MSG is intended to be representative of “stakeholders of the accounting profession in this state, including consumers,” it may wish to set its future agenda during its meetings in order that all public input may be considered when deciding how best to proceed.

### **Comments**

The following agenda topics are being proposed for members’ consideration for the next MSG meeting:

- Overview of the new mobility law and how it compares with the previous practice privilege law
- A review of the consumer protection provisions in the mobility law
- Define the objectives of the stakeholders
- A review of Licensing and Enforcement Divisions’ statistics for mobility

The MSG may wish to accept, alter, or add to these suggestions based on the direction in which it wishes to proceed.

### **Fiscal/Economic Impact Considerations**

None.

### **Recommendation**

None.

### **Attachment**

None.