



DEPARTMENT OF CONSUMER AFFAIRS
 CALIFORNIA BOARD OF ACCOUNTANCY
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**CALIFORNIA BOARD OF ACCOUNTANCY (CBA)
 PEER REVIEW OVERSIGHT COMMITTEE (PROC)**

**PROC MEETING
 NOTICE & AGENDA**

**Friday, July 8, 2011
 10:00 a.m. – 2:00 p.m.**

California Board of Accountancy
 2000 Evergreen Street, Suite 250
 Sacramento, CA 95815-3832
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PROC Purpose Statement

To engender confidence in the California Peer Review Program by performing oversight of the program and providing recommendations to the CBA on the effectiveness and continued reliance of the Program.

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| 10:00-10:05 | I. Roll Call and Call to Order (Nancy Corrigan, Chair). |
| 10:05-10:30 | II. Report of the Committee Chair (Nancy Corrigan). <ul style="list-style-type: none"> A. Approval of the May 6, 2011 PROC Minutes. B. Report on the May 19-20, 2011 CBA Meeting. C. Report on the June 2-3 California Society of Certified Public Accountants (CalCPA) Peer Review Committee Meeting. D. Report on CalCPA Report Acceptance Body (RAB) Meetings: <ul style="list-style-type: none"> i. June 15, 2011 RAB. ii. July 7, 2011 RAB. |
| 10:30-10:45 | III. Reports and Status of Peer Review Initial Implementation (Kathy Tejada, Enforcement Manager, and April Freeman, CBA Staff). <ul style="list-style-type: none"> A. Discussion Regarding Revised Proposed Legislative Language to Extend the Sunset Date on Mandatory Peer Review. B. Statistics of Licensees Who Have Reported Their Peer Review Information to the CBA. |

C. Status of Correspondence to Licensees Regarding Peer Review Reporting.

- 10:45-11:30 IV. Discussion Regarding the Draft Checklists for Report Acceptance Body (RAB) Meetings and CalCPA Peer Review Committee Meetings (**Katherine Allanson and Sherry McCoy, PROC Members**).
- 11:30-12:30 **LUNCH**
- 12:30-1:00 V. Discussion Regarding the Roles and Responsibilities Portion of the PROC Procedure Manual (**Gary Bong and Seid Sadat, PROC Members**).
- 1:00-1:30 VI. Discussion Regarding Table of Contents for the Annual Report to the CBA (**Nancy Corrigan/Rafael Ixta, Enforcement Chief**).
- 1:30-1:45 VII. Discussion Regarding PROC Activities and Assignments (**Nancy Corrigan**).
- 1:45-1:50 VIII. Future PROC Meetings and Agenda Items (**April Freeman**).
- 1:50-2:00 IX. Public Comment for Items Not on the Agenda.
- X. Adjournment.

Please note: Action may be taken on any item on the agenda. All times are approximate. In accordance with the Bagley-Keene Open Meetings Act, all meetings of the PROC are open to the public. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the PROC prior to the PROC taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the PROC, but the PROC Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the PROC to discuss items not on the agenda; however, the PROC can neither discuss nor take official action on these items at the time of the same meeting. (Government Code sections 11125, 11125.7(a).) CBA members who are not members of the PROC may be attending the meeting. However, if a majority of members of the full board are present at the PROC meeting, members who are not members of the PROC may attend the meeting only as observers.

The meeting is accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting April Freeman at (916) 561-1720, or by email at afreeman@cba.ca.gov, or send a written request to the CBA office at 2000 Evergreen Street, Suite 250, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

For further information regarding this meeting, please contact:

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An electronic copy of this agenda can be found at <http://www.dca.ca.gov/cba/calendar.shtml>.