


DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA BOARD OF ACCOUNTANCY
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MATERIALS CHECKLIST FOR TYPE D APPLICATION

The California Board of Accountancy (CBA) is providing this checklist to assist with filing a complete **Type D Application – An applicant who was previously licensed as a Certified Public Accountant in California and the certificate was cancelled for non-payment of license renewal fees.**

All applicable items listed must be completed and submitted for an application to be processed.

APPLICATION MATERIALS

- Application for Certified Public Accountant License (Form 11A-5).
 - One (1) current 2" x 2" photograph.
 - Criminal Conviction Disclosure Form (Form 11A-27).
 - California Residents** – Live Scan Service for applicants residing in California (Form 11L-67).
- or**
- Out of State Residents** – Two (2) fingerprint cards for applicants residing out-of-state – Please contact the CBA as this is not available on the CBA Web site.

CONTINUING EDUCATION (CE)

- Certificates of Completion documenting 48 hours of continuing education required for re-issuance (Form 11L-44).

CALIFORNIA PROFESSIONAL ETHICS (PETH)

- Passage of the **California Professional Ethics (PETH)** examination provided by the California CPA Education Foundation. The California CPA Education Foundation will notify the CBA when you have successfully passed the examination.

FEES

- Application Processing Fee - \$250 (nonrefundable).
 - Live Scan Fingerprint Processing Fee – Must be paid directly to the Live Scan Service for applicants residing in California.
- or**
- Fingerprint Processing Fee - \$51 for applicants residing outside California (nonrefundable).

For information regarding the requirements for licensure in California, please read the CBA's *Information for Applicants for the Certified Public Accountant License* handbook. This handbook may be obtained by visiting the CBA Web site at www.cba.ca.gov or you may contact the CBA's Initial Licensing Unit at (916) 561-1701 and request that one be mailed to you.