



CALIFORNIA BOARD OF ACCOUNTANCY

2000 EVERGREEN STREET, SUITE 250
 SACRAMENTO, CA 95815-3832
 TELEPHONE: (916) 263-3680
 FAX: (916) 263-3675
 WEB ADDRESS: <http://www.dca.ca.gov/cba>



TYPE D APPLICATION MATERIALS CHECK LIST

This **Checklist** is intended to assist you with filing a complete **Type D Application – An applicant who was previously licensed as a CPA in California and the certificate was cancelled for non-payment of license renewal fees.**

All applicable items listed must be completed and submitted for your application to be processed.



FORMS

- Application for Certified Public Accountant License (Form 11A-5).
- Criminal Conviction Disclosure Form (Form 11A-27).
- California Residents** - Live Scan Service for applicants residing in California (Form 11L-67).
- Out-of-State Residents** - Two (2) fingerprint cards for applicants residing outside California - **Not available on the Board's Web site.**
- Continuing Education Reporting Form (Form 11R-14).



GENERAL INFORMATION

- Reissuance Procedure (Form 11L-44).



DOCUMENTATION

- Passage of the **California Professional Ethics (PETH)** examination provided by the California CPA Education Foundation. The California CPA Foundation will notify the Board when you have successfully passed the examination.
- One (1) current 2" x 2" photograph.



FEES

- Application Processing Fee - \$250 (nonrefundable).
 - Live Scan Fingerprint Processing Fee – Must be paid directly to the Live Scan Service for applicants residing in California.
- or**
- Fingerprint Processing Fee - \$51 for applicants residing outside California (nonrefundable).

IMPORTANT!!! – YOUR APPLICATION FOR LICENSURE WILL NOT BE CONSIDERED COMPLETE UNTIL YOUR CRIMINAL HISTORY RECORD CHECK IS COMPLETED, AND ALL OTHER REQUIRED DOCUMENTATION IS RECEIVED.