

CERTIFICATE OF GENERAL EXPERIENCE (PUBLIC ACCOUNTING)

This form is to be COMPLETED and MAILED directly to the California Board of Accountancy (CBA)

PRINT OR TYPE

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| FULL NAME OF APPLICANT: (No Initials) (First) (Middle) (Last) | SOCIAL SECURITY # (Last 4 only) XXX-XX-____ |
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PERIOD OF EMPLOYMENT

List the dates applicant was under your supervision and obtained qualifying general accounting experience, as defined below.

| FULL TIME DATES | FROM (MO/DAY/YR) | TO (MO/DAY/YR) | PART-TIME DATES | FROM (MO/DAY/YR) | TO (MO/DAY/YR) | TOTAL-PART-TIME HOURS |
|-----------------|------------------|----------------|-----------------|------------------|----------------|-----------------------|
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General accounting experience may include providing any type of service or advice involving the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills. To qualify, experience shall have been performed in accordance with applicable professional standards.

If an applicant is performing attest services as part of the general experience, it must be performed under the supervision of a licensee who has satisfied the attest experience requirement.

An applicant who obtains licensure without satisfying the attest experience requirement (Section 12.5 of the CBA Regulations) cannot sign reports on attest engagements of any kind until the attest experience requirement is completed and authorization is given by the CBA.

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|--|---------------------|---------------|
| BUSINESS NAME: | BUSINESS TELEPHONE: | Area Code () |
| ADDRESS: (Include City, State, and Zip Code) | | |

Section 12 of the CBA Regulations requires that public accounting experience be verified by the person supervising the experience and by a second person with a higher level of responsibility in the public accounting firm. The second person signing the verification shall be an owner of the public accounting firm holding a valid license or comparable authority to practice public accounting. If the owner of the public accounting firm signing the verification is also the person supervising the experience, no second signature is required. **Supervised experience means that the applicant's supervisor shall have reviewed and evaluated the applicant's qualifying work on a routine and recurring basis and shall have authority and oversight over the applicant.**

I hereby certify, under penalty of perjury under the laws of the state of California, that the applicant has(1) been supervised or employed by me or my firm for the period indicated herein, and (2) has completed general accounting experience.

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| SIGNATURE #1 (Supervisor) (DO NOT USE BLACK INK) | SOLE PROPRIETOR <input type="checkbox"/> PARTNER <input type="checkbox"/> SHAREHOLDER <input type="checkbox"/> OTHER CPA (Second signature required) <input type="checkbox"/> |
| PRINTED NAME | |
| DATE | CERTIFICATE NO. _____ CPA <input type="checkbox"/> PA <input type="checkbox"/> U.S. STATE OR OTHER AUTHORITY OF ISSUANCE _____ |
| SIGNATURE #2 (DO NOT USE BLACK INK) | SOLE PROPRIETOR <input type="checkbox"/> PARTNER <input type="checkbox"/> SHAREHOLDER <input type="checkbox"/> |
| PRINTED NAME | |
| DATE | CERTIFICATE NO. _____ CPA <input type="checkbox"/> PA <input type="checkbox"/> U.S. STATE OR OTHER AUTHORITY OF ISSUANCE _____ |

PERSONAL INFORMATION COLLECTION AND ACCESS

The information provided in this form will be used by the California Board of Accountancy (CBA), to determine qualifications for a Certified Public Account License. Sections 5080 through 5095 of the Business and Professions Code authorize the collection of this information. Failure to provide any of the required information is grounds for rejection of the application as being incomplete.

Information provided may be transferred to the Department of Justice, a District Attorney, a City Attorney, or to another government agency as may be necessary to permit the CBA, or the transferee agency, to perform its statutory or constitutional duties, or otherwise transferred or disclosed as provided in Civil Code Section 1798.24.

Each individual has the right to review his or her file, except as otherwise provided by the Information Practices Act. Certain information provided may be disclosed to a member of the public, upon request, under the California Public Records Act.

The Executive Officer of the CBA is responsible for maintaining the information in this application, and may be contacted at 2000 Evergreen Street, Suite 210, Sacramento, CA 95815, telephone number (916) 263-3680 regarding questions about this notice or access to records.