How to Apply to State Jobs

1. Create an account
   - Go to www.Calcareers.ca.gov.
   - Click on Create Account/Log In.
   - Create application template (STD678).
   - Be as detailed as possible when describing the duties you performed.

2. Take an exam/assessment
   - We will evaluate your education, experience, abilities, and knowledge through an assessment.
   - You need to take an exam for each classification you are interested in.
   - Some exams may have a study guide.

3. Apply for job vacancies
   - Go to advanced job search.
   - Search by keyword, department, location, or classification.
   - Read the job posting in its entirety. Some jobs will have special requirements that may request you to submit documents such as a statement of qualifications (SOQ), cover letter, and resume.
   - Tailor your application to each job.

Click on the QR code to learn more about DCA and explore our many career opportunities.

Contact us at: Recruitments@dca.ca.gov