



**CEMETERY AND FUNERAL BUREAU**

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**CEMETERY AND FUNERAL BUREAU**

**NOTICE OF PUBLIC TELECONFERENCE ADVISORY COMMITTEE MEETING**

October 28, 2021 FROM 10:00 a.m. to 12:00 p.m. (or until the conclusion of business)

**NOTE: Pursuant to Government Code section 11133, neither a public location nor teleconference locations are provided.**

**Teleconference Information to Register/Join Meeting for Members of the Public via WebEx:**

To access the Webex event, attendees will need to click the following link and enter their first name, last name, email, and the event password listed below:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mbc1d96f9dd67f3546a2e7e40ced21de2>

*If joining using the link above*

Event number: 2490 767 4552  
Event password: CFB10282021

*If joining by phone*

+1-415-655-0001 US Toll  
Access code: 249 076 74552  
Passcode: 23210282

Meetings are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. All times when stated are approximate and subject to change without prior notice at the discretion of the Bureau unless listed as "time certain." Items may be taken out of order to maintain a quorum, accommodate a speaker, or for convenience. Action may be taken on any item listed on this agenda, including information-only items. The meeting may be canceled without notice.

Members of the public can address the Bureau during the public comment session. Public comments will also be taken on agenda items at the time the item is heard and prior to the Bureau taking any action on said items. Total time allocated for public comment may be limited at the discretion of the Bureau Chief.

Instructions on how to observe and participate in the meeting using the WebEx platform can be found on the Cemetery and Funeral Bureau's website [www.cfb.ca.gov](http://www.cfb.ca.gov).

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: [XXXXX@mailinator.com](mailto:XXXXX@mailinator.com).

**CEMETERY AND FUNERAL BUREAU  
ADVISORY COMMITTEE MEETING**

**MEETING AGENDA**

Action may be taken on any agenda item.

1. Introduction and Opening Remarks by Bureau Chief and Introduction of Members
2. Public Comment on Items Not on Agenda

[The Bureau may not discuss or take action on any matter raised during the public comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting.]  
(Government Code §§ 11125 & 11125.7(a))

3. Update from Department of Consumer Affairs Representative
4. Update on Bureau Activities

- a. Staffing
- b. Consumer Guide to Funeral and Cemetery Purchases
- c. Business Modernization
- d. Annual Trust Reports

5. 2021 Chaptered Legislation

- a. [AB 293](#), (Kalra, Chapter 514, Statutes of 2021), Preneed funeral arrangements: unclaimed property.
- b. [AB 496](#), (Chen, Chapter 118, Statutes of 2021), Cremation of veterans with the United States flag
- c. [AB 651](#), (Gipson, Chapter 442, Statutes of 2021), Endowment care cemeteries: examination, investigation, and discipline
- d. [AB 830](#), (Flora, Chapter 376, Statutes of 2021 Business: DCA licensed professions and vocations.

Military Bills

- e. [AB 107](#), (Salas, Chapter 693, Statutes of 2021), Licensure: veterans and military spouses
- f. [SB 607](#), (Min, Chapter 367, Statutes of 2021). Professions and vocations

6. Regulatory Update

- a. [AB 926](#), (Irwin, Chapter 750, Statutes of 2017) and [AB 795](#), (Irwin, Chapter 309, Statutes of 2019), Cemeteries: Unitrust Conversion. The final documents for the Rulemaking File were filed with Office of Administrative Law (OAL) on October 1, 2021.

7. Licensing Statistical Report and Update on Examination Development
  - a. Licensing Statistical Report – Fiscal Year 2020/21
    1. Licensing Performance Measures
    2. Licenses Issued Statistics
    3. License Renewal Statistics
    4. Exam Pass Rate Statistics
    5. Most Common Application Deficiencies
  - b. Update on Examination Development
    1. Cemetery Broker Examination
    2. Embalmer Occupational Analysis and Examination Development
8. Enforcement Statistical Report
  - a. Enforcement Statistical Report – Fiscal Year 2020/21
    1. Inspections Completed Statistics
    2. Complaints Received Statistics
    3. Citations Issued Statistics
    4. Most Common Violations Statistics
9. Cemetery and Funeral Bureau 2021 Fee Proposal
10. Adjournment

**NOTICE:** The Bureau plans to webcast this meeting. Webcast information will be posted on the Cemetery and Funeral Bureau’s website at [www.cfb.ca.gov](http://www.cfb.ca.gov) prior to the meeting. Webcast availability however cannot be guaranteed.

Please note the order and times listed on the agenda are approximate and subject to change without notice. Public comments will be taken on agenda items at the time the item is heard. Total time allocated for public comment may be limited. In addition, the meeting may be cancelled without notice. For verification of the meeting, call (916) 574-7870 or access the Bureau’s website at [www.cfb.ca.gov](http://www.cfb.ca.gov).

All meeting facilities are accessible to persons with physical disabilities; however, if you need reasonable accommodations or modifications as defined by the *Americans with Disabilities Act* in order to participate in the meeting, or if you have questions regarding the public meeting, please contact Richard Hernandez at (916) 574-7870. Providing your request at least five (5) business days before the meeting will help to ensure the availability of the requested accommodation.