



**CEMETERY AND FUNERAL BUREAU**

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**CEMETERY AND FUNERAL BUREAU**

**NOTICE OF PUBLIC TELECONFERENCE ADVISORY COMMITTEE MEETING**

October 11, 2023, FROM 10:00 a.m. to 12:00 p.m. (or until the conclusion of business)

LOCATION: Department of Consumer Affairs  
El Dorado Room, N-220 (Second Floor)  
1625 North Market Boulevard  
Sacramento, CA 95834

**Teleconference Information to Register/Join Meeting for Members of the Public via WebEx:**

In accordance with Government Code section 11133, the Cemetery and Funeral Bureau (Bureau) will conduct this meeting in person and via WebEx Events. To access the Webex event, attendees will need to click the following link and enter their first name, last name, email, and the event password listed below:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=meb49293742ea2bed81527da384f522d6>

*If joining using the link above*

Webinar number: 2496 851 7911  
Webinar password: CFB10112023

*If joining by phone*

+1-415-655-0001 US Toll  
Access code: 249 685 17911  
Passcode: 23210112

Meetings are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. All times when stated are approximate and subject to change without prior notice at the discretion of the Bureau unless listed as "time certain." Items may be taken out of order to maintain a quorum, accommodate a speaker, or for convenience. Action may be taken on any item listed on this agenda, including information-only items. The meeting may be canceled without notice.

Members of the public can address the Bureau during the public comment session. Public comments will also be taken on agenda items at the time the item is heard and prior to the Bureau taking any action on said items. Total time allocated for public comment may be limited at the discretion of the Bureau Chief.

Instructions on how to observe and participate in the meeting using the WebEx platform can be found on the Cemetery and Funeral Bureau's website [www.cfb.ca.gov](http://www.cfb.ca.gov).

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: [XXXXX@mailinator.com](mailto:XXXXX@mailinator.com).

**CEMETERY AND FUNERAL BUREAU  
ADVISORY COMMITTEE MEETING**

**MEETING AGENDA**

1. Opening Remarks by Bureau Chief and roll call of Members
2. Public Comment on Items Not on Agenda  

[The Bureau may not discuss or take action on any matter raised during the public comment section that is not included on this agenda, except whetherto decide to place the matter on the agenda of a future meeting.] (Government Code §§ 11125 & 11125.7(a))
3. Update on the Development of the Cemetery and Funeral Bureau Strategic Plan 2024 – 2028
4. Update from Department of Consumer Affairs Representative
5. Update on Bureau Activities
  - a. Sunset Review Process
  - b. Staffing
  - c. Budget
  - d. Business Modernization
  - e. Audit Unit Update
  - f. Cremated Remains Disposers Booklet: Complying with California Law
6. 2023 Chaptered Legislation
  - a. [AB 1560](#), (Flora, Chapter 206, Statutes of 2023) Crematories: change in ownership
7. Licensing Statistical Report and Update on Examination Development
  - a. Licensing Statistical Report – Fiscal Year 2022-23
    1. Licensing Performance Measures
    2. Licenses Issued
    3. License Renewal
    4. Exam Pass Rate
    5. Most Common Application Deficiencies
  - b. Update on Examination Development
    1. Funeral Director Occupational Analysis and Examination Development
8. Enforcement Statistical Report

a. Enforcement Statistical Report – Fiscal Year 2022-23

1. Inspections Completed
2. Complaints Received
3. Citations Issued
4. Most Common Violations

9. Proposed Advisory Committee Meeting Date(s) for 2024

10. Adjournment

**NOTICE:** The Bureau plans to webcast this meeting. Webcast information will be posted on the Cemetery and Funeral Bureau's website at [www.cfb.ca.gov](http://www.cfb.ca.gov) prior to the meeting. Webcast availability however cannot be guaranteed.

Please note the order and times listed on the agenda are approximate and subject to change without notice. Public comments will be taken on agenda items at the time the item is heard. Total time allocated for public comment may be limited. In addition, the meeting may be cancelled without notice. For verification of the meeting, call (916) 574-7870 or access the Bureau's website at [www.cfb.ca.gov](http://www.cfb.ca.gov).

All meeting facilities are accessible to persons with physical disabilities; however, if you need reasonable accommodations or modifications as defined by the *Americans with Disabilities Act* in order to participate in the meeting, or if you have questions regarding the public meeting, please contact the Bureau at (916) 574-7870. Providing your request at least five (5) business days before the meeting will help to ensure the availability of the requested accommodation.