

HOW TO – Join – DCA WebEx Event

1. Click on the WebEx event link provided by the DCA entity (an example link is provided below for reference) or cut and paste the link into the URL address field of an internet browser. Google Chrome works best.

Example link:

<https://dca-ca.webex.com/dca-ca/onstage/g.php?MTID=eb0a73a251f0201d9d5ef3aaa9e978bb5>

The screenshot shows a web browser window with the address bar containing the URL: <https://dca-ca.webex.com/dca-ca/onstage/g.php?MTID=eb0a73a251f0201d9d5ef3aaa9e978bb5>. The page header includes the DCA logo and the text "California Department of Consumer Affairs".

Event Information: 3/26

Event status: Started

Date and time: Thursday, March 26, 2020 10:30 am
Pacific Daylight Time (San Francisco, GMT-07:00)
[Change time zone](#)

Duration: 1 hour

Description:

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

To join this event, provide the following information:

First name:

Last name:

Email address:

Event password:

[Join Now](#)

[Join by browser](#) **NEW!**

If you are the host, [start your event](#).

2. The details of the event are presented on the left of the screen and the required information for you to complete is on the right.

NOTE: The 'First name', 'Last name' and 'Email address' fields do not need to reflect your identity however; if you will be participating during a Public Comment period, the moderator will use the name or moniker entered here to identify you and unmute your line to allow participants to hear your comment.

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California Department of Techno: x +

dca-ca.webex.com/mw3300/mywebex/default.do?nomenu=true&siteurl=dca-ca&service=6&rmd=0.562003235914354&main_url=https%3A%2F%2Fdca-ca.webex.com%2Fec3300%2Feventcenter%2Fevent%2FeventAction.do%3F

Apps PreProd SimpliGov Prod SimpliGov Christian Brothers... Web Content Acces... Ferris Bueller's Day... PDF Techniques | Te... DCA Password Rese...

dca **CA** **.GOV** California Department of Consumer Affairs

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3. Click the 'Join Now' button.


NOTE: The event password will be entered automatically. If you alter the password by accident, close the browser and click the event link provided again.


4. When the audio menu appears, keep it defaulted to use computer audio.


 **Audio: Use computer audio** ▾

If your computer lacks a microphone or you prefer to call in using a telephone for your audio, select 'Call in'. Click 'Join Event' and follow the directions.

Audio connection

 Use computer audio

 Call me ▾

 Call in

Don't connect to audio