



CHANGE OF ADDRESS FORM

Email to: adminunit@cba.ca.gov Fax to: (916) 263-3678
Mail to: 2450 Venture Oaks Way, Suite 300, Sacramento, CA 95833 Contact CBA: (916) 263-3680

Currently licensed CPAs: Complete address changes online with CBA Connect (<https://connect.cba.ca.gov>).

Address change for:
 Firm (corporation, partnership)
 Applicant

Additional Requests:
 Send duplicate renewal application
 Send updated pocket ID

NAME OF APPLICANT

Last

First Middle

FIRM

Type Corporation Partnership Fictitious name License No.

Firm name Your title

Must be an owner/principal to complete firm address change.

NEW ADDRESS OF RECORD (required)

Home Business

Business name (If applicable)

Street Unit/apt. #

City State ZIP

If you are a licensee of the CBA, your address of record is public information, and all CBA correspondence will be sent to this address.

FORMER ADDRESS OF RECORD

Street Unit/apt. #

City State ZIP

*If your address of record is a P.O. box or mail drop, you are required to provide a street address. This alternate address will **not** be posted on CBA's online License Lookup.

ALTERNATE ADDRESS* FOR MAIL DROPS AND P.O. BOXES

Street Unit/apt. #

City State ZIP

CONTACT INFORMATION

Email address

Phone number

Print your name _____ Date _____

Signature (form must be signed) _____

_____ I certify the truth and accuracy of all these statements and representations.

The CBA maintains a list of all licensees. This list is sold to requestors for mailing list purposes. **Check here** if you do not want your name included on this list. Please note: Your name and address of record is public information and can be accessed through our website at www.cba.ca.gov.

This form is being provided for your convenience. Other forms of written and signed notice may be accepted by the CBA. Please allow five to seven business days for address changes to be reflected in License Lookup.

A licensee who fails to notify the California Board of Accountancy within 30 days of a change of address of record may be subject to citation and fine (fines ranging from \$100-\$1,000) under the California Code of Regulations, title 16, division 1, sections 3, 95 and 95.2.



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