



**California Board of Accountancy**  
 2450 Venture Oaks Way, Suite 300  
 Sacramento, CA 95833

phone: (916) 263-3680 fax: (916) 263-3675 web: www.cba.ca.gov



**Practice Privilege Notification of Pending Criminal Charges**

**CONTACT INFORMATION:**

Name:		
Last	First	MI
Business* Mailing Address: _____		
Business Phone #: _____	Business Fax #: _____	Business Email: _____
State(s) of Licensure: _____	License number: _____	Expiration Date: _____
*May provide home address if no business address is available. To help the CBA maintain privacy, please write "home" next to any home information provided.		

Individuals reporting under 5096(e)(10) must notify the California Board of Accountancy (CBA) of any pending criminal charges in any jurisdiction, other than for a minor traffic violation. "Minor traffic violation" means traffic infractions under \$1000 not involving alcohol, dangerous drugs, or controlled substances. Please provide the following information regarding the pending criminal charges:

Jurisdiction:	_____
Case Number:	_____
Violation(s):	_____
Are you currently exercising your practice privilege?	_____
Do you intend to continue exercising your California practice privilege?	_____

In addition, you must complete and return Attachment 1 and provide explanatory details along with this form to the CBA to meet your reporting requirement. Any misrepresentations or omissions in connection with this notification may disqualify you from the California practice privilege.

I hereby certify, under penalty of perjury under the laws of the State of California, that all statements, answers, and representations on this form and any accompanying attachments are true, complete, and accurate. I further certify that I have read this entire application. By submitting this form and signing below, I am granting permission to the CBA to verify the information provided and to perform any investigation pertaining to the information I have provided as the CBA deems necessary. **Further, I authorize the California Board of Accountancy to notify other state or federal authorities of the status of my California Practice Rights.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 1

1. Please provide explanatory details and any supporting documentation of your pending criminal charges:

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## NOTICE ON COLLECTION OF PERSONAL INFORMATION

### Collection and Use of Personal Information

The California Board of Accountancy (CBA) of the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code Sections 5080-5095 and the Information Practices Act. The CBA uses this information principally to identify and evaluate applicants for licensure, issue and renew licenses, and enforce licensing standards set by law and regulation.

### Mandatory Submission

Submission of the requested information is mandatory. The CBA cannot consider your application for licensure or renewal unless you provide all of the requested information.

### Access to Personal Information

You may review the records maintained by the CBA that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

### Possible Disclosure of Personal Information

We make every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code Section 6250 and following), as allowed by the Information Practices Act (Civil Code Section 1798 and following);
- To another government agency as required by State or Federal law; or,
- In response to a court or administrative order, a subpoena, or a search warrant.

### Contact Information

For questions about this notice or access to your records, you may contact the Executive officer at 2450 Venture Oaks Way, Suite 300, Sacramento, CA, 95833 or by phone at (916) 263-3680.

For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by e-mail at [dca@dca.ca.gov](mailto:dca@dca.ca.gov).