



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

SCREEN

ACTION

Log In

[Registration and Login Help](#)

User Name (Email) *

Password *

[Click here to Register](#)

[Forgot Password?](#) [Forgot User Name?](#)

Structural Pest Control Board

Welcome Sally Don, 1000993335 | Profile | Sign Out

Licenses

License Type	License#	Issuance Date	Effective Date	Expiration Date	License Status	Actions
Principal Registration	PR 9329	05/15/2024	05/15/2024	12/31/2099	Active	WDO Activity
Principal Registration	12888	08/29/2023	08/29/2023	08/29/2024	Active	Generate One Time Code

Showing 1 to 2 of 2 entries

Applications

Application Type	License Type	Application#	Submitted Date	Business Name	Status	Action
Application for Company Registration	Principal Registration	240513114195	05/14/2024		Approved	
Exam Application	Operator	240509105430	05/09/2024		Awaiting for Exam Result	

Showing 1 to 2 of 2 entries

Links & Resources

[Structural Pest Control Board](#)
[PSI Exams](#)
[Request for Live Scan Service](#)

Notifications

Search Keyword

Subject Date Sent

No records found.

Application Type Selection

[Registration and Login Help](#)

Application

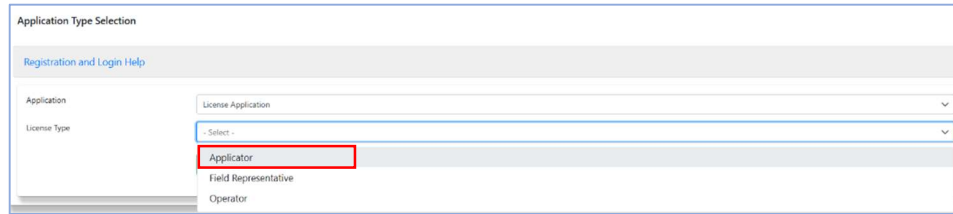
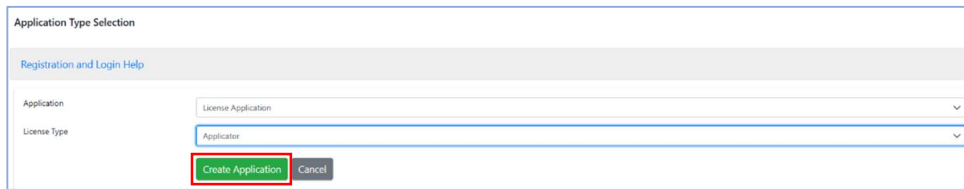
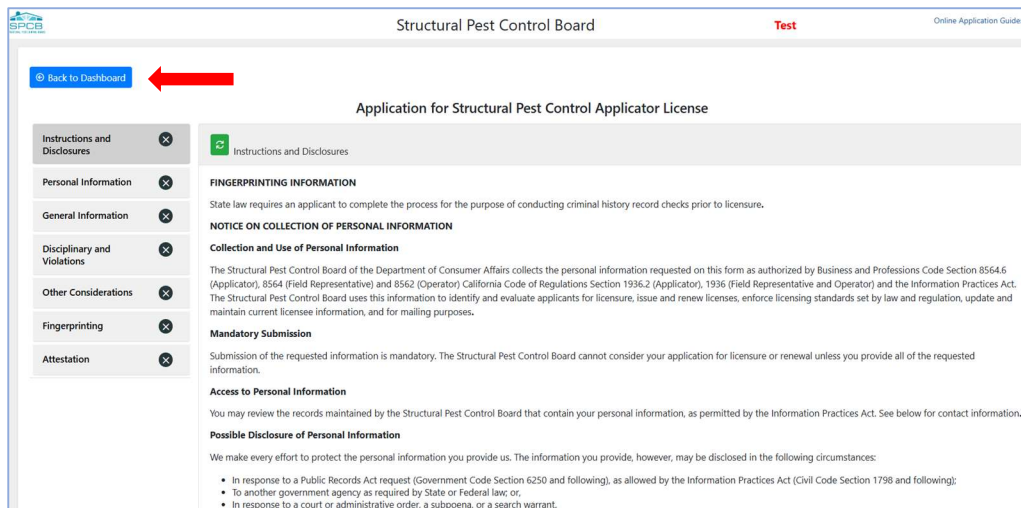
- Select -

- Examination Application
- Re-Examination Application
- License Application**
- Business Registration
- Military Spouses/Partners Temporary License

1. Log in to your registered CONNECT account.
2. In the Applications section select **"New Application"**.
3. Under the **Application Type Selection** drop down menu select **"License Application"**.

SCREEN

ACTION

4. Under the **License Type** drop down menu select **"Applicator"**.

5. Select **"Create Application"**.

6. The Applicator license application will open.

Please read all instructions and disclosures clearly to ensure your application can be processed.

7. Selecting the **"Back to Dashboard"** button will close the application while saving the information that was entered.



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

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ACTION

Structural Pest Control Board

License Link

License Type	License#	Issuance Date	Effective Date	Expiration Date	License Status	Actions
Principal Registration	PR 9329	05/15/2024	05/15/2024	12/31/2029	Active	WDO Activity
Principal Registration	12888	08/29/2023	08/29/2023	08/29/2024	Active	Generate One Time Code

Showing 1 to 2 of 2 entries

Applications

New Application

Application Type	License Type	Application#	Submitted Date	Business Name	Status	Action
License Application	Applicator	241106121554			In Progress, Not Submitted	
Application for Company Registration	Principal Registration	240513114195	05/14/2024		Approved	
Exam Application	Operator	240509105430	05/09/2024		Awaiting for Exam Result	

Showing 1 to 3 of 3 entries

Test

Online Application Guides

Name

Structural Pest Control Board

PSI Exams

Request for Live Scan Service

Notifications

Search Keyword

Subject

Date Sent

No records found.

8. Notice the opened application is now under the Applications section of the dashboard with a status indicating **"In Progress, Not Submitted"**.

9. The **Play** button under the Action header will re-open the application.

10. Begin the Applicator License Application.

11. Notice in the **Personal Information** tab that some information has been prepopulated based off information used to register for the CONNECT account.

12. Review the information and update as needed.

13. Select "Yes" or "No" for the question **"Are you Employed?"**.

Structural Pest Control Board

Test

Online Application Guides

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

First Name *

Middle Name

Last Name *

SSN or ITIN *

Date of Birth *

Disclosure of your Social Security Number (SSN) or Individual Tax Identification Number (ITIN) is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 U.S.C.A. 4051(c)(2)(C)) authorize collection of your SSN or ITIN. Your SSN or ITIN will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Family Code Section 17520, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your SSN or ITIN your application for initial license will not be processed AND you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

Personal Email Address *

Phone Number *

Driver's License Number *

Residential Address

Residential Address - Line 1 *

Residential Address - Line 2

Country *

State *

City *

Zip *

Mailing Address

Same as the Residential Address?

Mailing Address - Line 1 *

Mailing Address - Line 2

Country *

State *

City *

Zip *

Employer Information

Are you Employed? *

Yes No

Save & Continue Save & Exit



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

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Employer Information

Are you Employed? *

☒ Yes ☐ No

[Click here to look up the license number using DCA License Search.](#)

PR Number

Employer (DBA)

Employers Address-Line 1

Employers Address-Line 2

Country State/Province

City ZIP Code

Employers Phone Number

Effective Date From

Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

1. Are you 18 years of age or older? *

☒ Yes ☐ No

2. Are you presently licensed or have you been licensed as a structural pest control applicator, field representative or operator in the state of California? *

☒ Yes ☐ No

License Type	License Number	Actions

3. Give the name and address of individuals and businesses with whom you have been associated in the pest control business as partners or business associate in the last five year. *

4. Are you at the present time employed or engaged in the structural pest control business? *

☒ Yes ☐ No

By Whom	Capacity	Actions

ACTION

14. Selecting **“Yes”** will populate additional fields. Enter the employer's information or use DCA License Search by selecting the **blue “Click here”** hyperlink.

15. If all sections of the **Personal Information tab** are complete, select **“Save & Continue”**.

16. Complete the **General Information** tab.

17. If answering **“Yes”** to question #2, additional informational fields will appear.

18. If you are presently licensed or have been licensed as a structural pest applicator, field representative or operator in the state of California, select **“Add New”**.



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

SCREEN

Structural Pest Control Board
Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Personal Information ☒ General Information ☒ Disciplinary and Violations ☒ Other Considerations ☒ Fingerprinting ☒ Attestation ☒

General Information

1. Are you 18 years of age or older? *
☒ Yes ☐ No

2. Are you presently licensed or have you been licensed as a structural pest control applicator, field representative or operator in the state of California? *
☒ Yes ☐ No

Add New Item

[Click here to look up the license number using DCA License Search.](#)

License Type * License Number * Search

Applicator
Field Representative
Operator

Add New

Structural Pest Control Board
Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Personal Information ☒ General Information ☒ Disciplinary and Violations ☒ Other Considerations ☒ Fingerprinting ☒ Attestation ☒

General Information

1. Are you 18 years of age or older? *
☒ Yes ☐ No

2. Are you presently licensed or have you been licensed as a structural pest control applicator, field representative or operator in the state of California? *
☒ Yes ☐ No

3. Give the name and address of individuals and businesses with whom you have been associated in the pest control business as partners or business associate in the last five year. *

4. Are you at the present time employed or engaged in the structural pest control business? *
☒ Yes ☐ No

Add New

By Whom Capacity Actions

Save & Continue Save & Exit

Structural Pest Control Board
Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Personal Information ☒ General Information ☒ Disciplinary and Violations ☒ Other Considerations ☒ Fingerprinting ☒ Attestation ☒

General Information

1. Are you 18 years of age or older? *
☒ Yes ☐ No

2. Are you presently licensed or have you been licensed as a structural pest control applicator, field representative or operator in the state of California? *
☒ Yes ☐ No

3. Give the name and address of individuals and businesses with whom you have been associated in the pest control business as partners or business associate in the last five year. *

4. Are you at the present time employed or engaged in the structural pest control business? *
☒ Yes ☐ No

Add New Item

By Whom * What Capacity *

Trainee

Save Cancel

ACTION

19. Enter the License Type and License number of any current or past licenses.
20. Use the blue **“Click here”** hyperlink to use DCA License Search to populate the license number or enter the information manually.
21. If answering **“Yes”** to question #4, select the **“Add New”** button.
22. Enter your employer's information and at what capacity you are employed at the company, as an **employee** or a **trainee**.
23. Select **“Save”**.



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Structural Pest Control Board

Initial License Application Submission FR-AP-OP

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[Back to Dashboard](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

1. Are you 18 years of age or older? *

2. Are you presently licensed or have you been licensed as a structural pest control applicator, field representative or operator in the state of California? *

3. Give the name and address of individuals and businesses with whom you have been associated in the pest control business as partners or business associate in the last five year. *

4. Are you at the present time employed or engaged in the structural pest control business? *

Add New

By Whom	Capacity	Actions
---------	----------	---------

Save & Continue Save & Exit

[Back to Dashboard](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

1. Have you ever had a professional or vocational license refused, denied, suspended or revoked by this or any other State agency? If YES, attach a signed detailed statement. *

2. Do you have any pending disciplinary action(s) against you in regards to any professional or vocational license? If YES, attach a signed detailed statement. *

3. Have you ever been associated with any person, partnership or corporation, whose professional or vocational license was refused, denied, suspended or revoked by this or any other State agency? If YES, attach a signed detailed statement. *

4. Have you ever been found guilty of any violation or any provision of the Structural Pest Control Act? If YES, attach a signed detailed statement. *

Save & Continue Save & Exit

[Back to Dashboard](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

1. Have you ever had a professional or vocational license refused, denied, suspended or revoked by this or any other State agency? If YES, attach a signed detailed statement. *

Brief Explanation

+ Browse New Files

To add new files for upload, please click "Browse", or click-and-drag files into this area

Type	File Name	Actions
------	-----------	---------

Linked Files

Type	File Name	Actions
------	-----------	---------

ACTION

24. Once the General Information tab is complete, select **"Save & Continue"**.

25. Complete the **Disciplinary and Violations** tab.

26. Answering **"Yes"** to the disciplinary and violations questions will prompt additional fields. Give a brief explanation and update relevant documentation, if applicable.



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Structural Pest Control Board

Initial License Application Submission FR-AP-OP

SCREEN

Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Disciplinary and Violations ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

1. Have you ever had a professional or vocational license refused, denied, suspended or revoked by this or any other State agency? If YES, attach a signed detailed statement. *

☐ Yes ☒ No

2. Do you have any pending disciplinary action(s) against you in regards to any professional or vocational license? If YES, attach a signed detailed statement. *

☐ Yes ☒ No

3. Have you ever been associated with any person, partnership or corporation, whose professional or vocational license was refused, denied, suspended or revoked by this or any other State agency? If YES, attach a signed detailed statement. *

☐ Yes ☒ No

4. Have you ever been found guilty of any violation or any provision of the Structural Pest Control Act? If YES, attach a signed detailed statement. *

☐ Yes ☒ No

[Save & Continue](#) [Save & Exit](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Other Considerations ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

1. Are you currently in the United States Military? *

☐ Yes ☒ No

2. Have you ever served in the United States Military? *

☐ Yes ☒ No

3. Are you, or someone that you are either married, in a legal union or domestic partnership with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders? *

☐ Yes ☒ No

4. Do any of the following apply to you? *

☐ Yes ☒ No

- You were admitted to the United States as a refugee pursuant to section 1157 of Title 8 of the United States Code;
- You were granted asylum by the Secretary of Homeland Security or the United States (US) Attorney General pursuant to section 1158 of Title 8 of the United States Code; or
- You have a special immigrant visa that was granted a status pursuant to section 1244 of Public Law 110-181, Public Law 109-163, or section 602(b) of Title VI of division F of Public Law 111-8.

If you selected Yes, you must attach evidence of your status as a refugee, asylee or special immigration visa holder. Failure to do so may result in application review delays.

Acceptable documentation includes the following:

- Form I-94 Arrival/Departure Record, with an admission class code such as "RE" (Refugee) or "AV" (Asylee) or other information designating the person a refugee or asylee.
- Special immigrant visa that includes the classification of "SI" or "SQ"
- Permanent Resident Card (Form I-551) commonly known as a "Green Card" with a category designation indicating that the person was admitted as a refugee or asylee.
- An order from a court of competent jurisdiction or other documentary evidence that provides reasonable assurance the applicant qualifies for the expedited licensure.

Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒ Other Considerations ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

1. Are you currently in the United States Military? *

☒ Yes ☐ No

[+ Browse New Files](#)

To add new files for upload, please click "Browse", or click-and-drag files into this area

Type	File Name	Actions
Military ID	Test Document.txt	Upload

Linked Files

Type	File Name	Actions
------	-----------	---------

ACTION

27. Select **"Save & Continue"** to move on to the next section.

28. Complete the **Other Considerations** tab. You may qualify to have your license expedited if you hold a military status, are married to someone in the military, are a refugee or asylee, or have a special immigrant visa.

29. Answering **"Yes"** to the Other Considerations questions will prompt you to upload documents related to military status.



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Structural Pest Control Board

Initial License Application Submission FR-AP-OP

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Instructions and Disclosures ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

Other Considerations

1. Are you currently in the United States Military? *

☐ Yes ☒ No

2. Have you ever served in the United States Military? *

☐ Yes ☒ No

3. Are you, or someone that you are either married, in a legal union or domestic partnership with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders? *

☐ Yes ☒ No

4. Do any of the following apply to you? *

☐ Yes ☒ No

- You were admitted to the United States as a refugee pursuant to section 1157 of Title 8 of the United States Code;
- You were granted asylum by the Secretary of Homeland Security or the United States (US) Attorney General pursuant to section 1158 of Title 8 of the United States Code; or
- You have a special immigrant visa that was granted a status pursuant to section 1244 of Public Law 110-181, Public Law 109-163, or section 602(b) of Title VI of division F of Public Law 111-8.

If you selected yes, you must attach evidence of your status as a refugee, asylee or special immigrant visa holder. Failure to do so may result in application review delays.

Acceptable documentation includes the following:

- Form I-94 Arrival/Departure Record, with an admission class code such as "RE" (Refugee) or "AY" (Asylee) or other information designating the person a refugee or asylee.
- Special immigrant visa that includes the classification of "SI" or "SQ"
- Permanent Resident Card (Form I-551) commonly known as a "Green Card" with a category designation indicating that the person was admitted as a refugee or asylee.
- An order from a court of competent jurisdiction or other documentary evidence that provides reasonable assurance the applicant qualifies for the expedited licensure.

5. Pursuant to Business and Professions Code Section 115.4, beginning July 1, 2024, the Structural Pest Control Board shall expedite the initial licensure process for an applicant who is an active duty member of the US Armed Forces and enrolled in the US Department of Defense SkillBridge program.

Do you request expediting of your application under this authority?

If you select YES, you must attach documentation of enrollment to this application. *

☐ Yes ☒ No

[Save & Continue](#) [Save & Exit](#)

ACTION

30. Once complete, select **"Save & Continue"**.

[Back to Dashboard](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

Fingerprinting

Instructions

Senate Bill 363 (Stats. 2003, chapter 874) requires all new applicants for Operator, Field Representative, and Applicator licenses to submit fingerprint identification and undergo a background investigation. This requirement includes applicants who are upgrading a license and who have not previously submitted fingerprints or undergone a background investigation.

1. Have you submitted fingerprints through Live Scan to SPCB? *

☐ Yes ☒ No

Please complete the Live Scan Process as soon as possible to avoid processing delays. Information can be found here: [Live Scan/Fingerprint](#)

[Save & Continue](#) [Save & Exit](#)

31. A Live Scan/Fingerprint is required for Licensure. The Fingerprinting tab provides information on how to get a Live Scan. For more information, select the blue **"Live Scan/Fingerprint"** hyperlink.

Instructions and Disclosures ☒

Personal Information ☒

General Information ☒

Disciplinary and Violations ☒

Other Considerations ☒

Fingerprinting ☒

Attestation ☒

Fingerprinting

Instructions

Senate Bill 363 (Stats. 2003, chapter 874) requires all new applicants for Operator, Field Representative, and Applicator licenses to submit fingerprint identification and undergo a background investigation. This requirement includes applicants who are upgrading a license and who have not previously submitted fingerprints or undergone a background investigation.

1. Have you submitted fingerprints through Live Scan to SPCB? *

☒ Yes ☐ No

[+ Browse New Files](#)

To add new files for upload, please click "Browse", or click-and-drag files into this area

Type	File Name	Actions
Click here to Upload		Clear

32. If you have completed a Live Scan, select **"Yes"**, and upload a digital copy of the Live Scan form to the application. Once the file is selected, select **"Click here to Upload"**.



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

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[Back to Dashboard](#)

Application for Structural Pest Control Applicator License

Instructions and Disclosures

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

Attestation

Instructions

The information on this application is required pursuant to Section 8560 (Applicator and Operator) and following of the Business and Professions Code. All information requested in this application is mandatory, none is voluntary. Failure to provide any of the requested information will result in the application being rejected as incomplete. The information you furnish will be used to determine whether you do or do not meet the requirements for which you are applying. The information you provide may be transferred to other governmental and law enforcement agencies and may be disclosed upon a Public Records Act request made pursuant to Section 6250 of the Government Code. You have a right of access to records maintained by this agency which contain personal information about you subject to the provisions of the Information Practices Act, (§1798 et. seq of the Civil Code) The information is maintained by the Structural Pest Control Board, 2005 Evergreen Street, Suite 1500, Sacramento, CA 95815-3831; telephone 916/561-8704. The Registrar of the Board is the Custodian of Records.

I certify under penalty of perjury under the laws of the State of California to the truth and accuracy of all statements and representations made in this application, including all statements attached hereto. I understand that falsifying information on this application may result in the denial of this application. I certify that I am at least eighteen years of age and have read and understand the "Notice of Collection of Personal Information."

Signature *

Sally Doe

Date *

11/06/2024

Save & Continue

Save & Exit

Application for Structural Pest Control Applicator License

Instructions and Disclosures

Personal Information

General Information

Disciplinary and Violations

Other Considerations

Fingerprinting

Attestation

Fee and Payment

Fee and Payment

Do not click Pay and Submit button more than once. Otherwise, you may be charged multiple times for the application and service fee.

Fee Description	Fee Amount
Orig. License-Applicator Structural Pest	\$ 100.00
Service Fee 2.3%	\$ 2.30
Total	\$ 102.30

Payment Method: Credit Card

Payment Information

Card Number: *

CVV: *

Expiration Date: *

Month: *

Year: *

Billing Information

Copy Details From Application

First Name: *

Last Name: *

Street 1: *

Street 2: *

Country: *

State/Province: *

City: *

Zip/Postal Code: *

Pay and Submit

ACTION

33. In the Attestation tab we certify that all information we entered into the application is true and accurate and sign the application.
34. Select **"Save & Continue"**.
35. The last tab is the **Fee and Payment** tab.
36. Enter your payment information.
37. Select **"Pay and Submit"**.



CONNECT JOB AID

Structural Pest Control Board

Initial License Application Submission FR-AP-OP

SCREEN

SPCB Structural Pest Control Board Test Online Application Guides Profile

Welcome Sally Doe, 1000993535 | Profile | Sign Out

Licenses

[License Link](#)

License Type	License#	Issuance Date	Effective Date	Expiration Date	License Status	Actions
Principal Registration	PR 9329	05/15/2024	05/15/2024	12/31/2099	Active	WDO Activity
Principal Registration	12888	08/29/2023	08/29/2023	08/29/2024	Active	Generate One Time Code

Showing 1 to 2 of 2 entries

Applications

[New Application](#)

Application Type	License Type	Application#	Submitted Date	Business Name	Status	Action
License Application	Applicator	241106121554	11/06/2024		Submitted	
Application for Company Registration	Principal Registration	240513114195	05/14/2024		Approved	
Exam Application	Operator	240509105430	05/09/2024		Awaiting for Exam Result	

Showing 1 to 3 of 3 entries

Links & Resources

[Name](#)

[Structural Pest Control Board](#)

[PSI Exams](#)

[Request for Live Scan Service](#)

Notifications

Subject	Date Sent
No records found.	

Showing 1 to 0 of 0 entries

ACTION

38. The application is now submitted to SPCB and will appear on your dashboard with a status of **“Submitted”** and an assigned **Application #**.