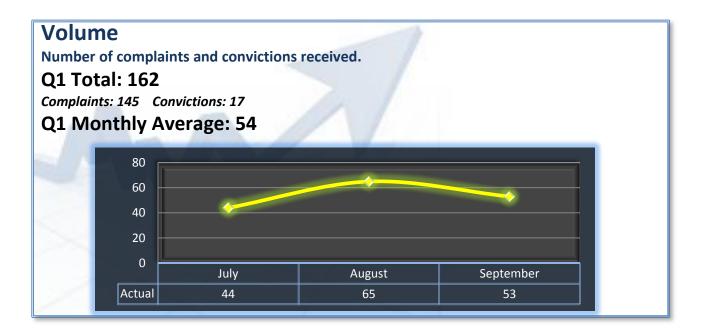
# Department of Consumer Affairs Cemetery & Funeral Bureau

# **Performance Measures**

#### Q1 Report (July - September 2012)

To ensure stakeholders can review the Bureau's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.



# **Complaint Intake**

Average cycle time from the date of complaint receipt, to the date the complaint was assigned to an investigator.

#### Target: 7 Days Q1 Average: 6 Days



#### **Complaint Intake & Investigation** Average cycle time from receipt to closure of the investigation process, does not include cases sent to Attorney General or other formal discipline. Target: 120 Days Q1 Average: 47 Days 150 100 50 0 July August September 120 120 120 Target 54 52 33 Actual

#### **Formal Discipline**

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Bureau, and prosecution by the AG)

### Target: 540 Days

Q1 Average: N/A

*The Bureau did not report any Formal Discipline cases this quarter.* 

# **Probation Intake**

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

#### Target: 15 Days Q1 Average: 1 Day



## **Probation Violation Response**

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

Target: 15 Days Q1 Average: N/A

*The Bureau did not handle any probation violations this quarter.*