



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.  
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July 1, 2017

Senator Jerry Hill, Chair  
Senate Business, Professions, and Economic Development Committee  
State Capitol, Room 2053  
Sacramento, CA 95814

Assembly Member Evan Low, Chair  
Assembly Business and Professions Committee  
1020 N St., Room 383  
Sacramento, CA 95814

**Re: Annual Pro Rata Report**

Dear Senator Hill and Assembly Member Low:

Business & Professions Code Section 201 requires the Department of Consumer Affairs (DCA) to submit a report of the accounting of its pro rata calculation of administrative expenses to the Legislature annually by July 1.

DCA's report includes the following:

- Overview of the methodology used for allocating distributed costs
- A summary of costs by program and the type of services provided by DCA

Should you have any questions regarding this report, please contact Adam Quiñonez, Deputy Director for Legislation, at (916) 574-7800 or [adam.quinonez@dca.ca.gov](mailto:adam.quinonez@dca.ca.gov).

Dean R. Grafilo  
Director  
Department of Consumer Affairs

Cc: Camille Wagner, Legislative Secretary, Governor's Office  
Melinda Grant, Deputy Legislative Secretary, Governor's Office  
Alexis Podesta, Secretary, Business, Consumer Services, and Housing Agency  
Jolie Onodera, Deputy Secretary, Business, Consumer Services, and Housing Agency